

Founded in 2001, BlueOrchard Finance is a leading impact investment manager. The firm is dedicated to fostering inclusive and sustainable growth while providing attractive returns for its investors. Headquartered in Zurich, Switzerland, BlueOrchard has offices in Cambodia, Georgia, Peru, Kenya, Luxembourg, and Geneva. To date, the company has deployed over USD 4.7bn in impact investments across 70 emerging and frontier markets, enabling social impact. Become part of this unique success story and join our fast-growing company in **Zurich, Switzerland** as

Business Development Intern

100% (6 months)

As part of the Sales team, you will work closely with the Head of Business Development and Senior Sales Professionals to support BlueOrchard's growth strategy.

Key tasks

- Support Business Development team on their day-to day work;
- Assist Senior Sales in planning and organizing client meetings;
- Create, enhance, and maintain sales material;
- Manage pre- and after-sale information flows;
- Manage CRM database and external data platforms.

Required skills and experience

- Bachelor's degree, preferably in business administration, economics or finance;
- Strong communication and organizational skills;
- Experience in finance would be a plus;
- Proficiency in Microsoft Office applications;
- Proficiency in German and English is crucial

Your personal profile

- Self-starter with strong work ethics and positive energy;
- Willingness to assist other team members with their tasks;
- Proactive, reliable, professional with "hands-on" approach;
- Customer-oriented with an entrepreneurial attitude;
- Based in Zurich with a valid Swiss work permit.

Preferred start: July 2018.

Please apply in ENGLISH, including CV and cover letter via www.blueorchard.com/about-us/careers/

Deadline for application is May 30, 2018.

